

AD HOC ARCHITECTURAL REVIEW COMMITTEE

**September 11, 2020
MINUTES**

- 1.) **Call to order.** President John Williams called the meeting to order at 8:02 a.m. This was a zoom meeting.
- 2.) **Roll call.** Present were: John Williams, Jim Knudtson, Mike Hackel and Mike Elder arrived at 8:04 a.m. Also, in attendance were: Director of Planning and Development Erin Ruth, Lisa Kalata Village Clerk and Brittany Ballweg with Dolphin Swim Academy.
- 3.) **Discuss and consider minutes from the May 15, 2020 ARC meeting.**
Motion by Hackel to approve the May 15, 2020 ARC minutes, seconded by Knudtson.
Motion carried with a voice vote of 3-0-0.
- 4.) **Discuss and Consider A Request from Dolphin Swim Academy for Approval of a Site Plan for a 7,400 sq. ft. Facility on Lot 15 of the Commerce Park.**
Joe Gallagher, Architect with Ramaker was present to give a brief overview of the project. Knudson questioned the shared delivery and refuse area and indicated that it would need to be a screened area. Hackel had concerns with the wood siding, the landscape plan and photometrics plan, curb and gutter and the screening of mechanicals.
Motion by Hackel to approve with the conditions of dumpster screening to be complete in material to match the building materials, equipment areas to be screened in materials to match the building materials, curb and gutter, landscaping and photometrics plans to be approved by staff meeting village requirements, all building materials will be masonry or engineered metal panels with hidden fasteners and signage to be approved at a later date, seconded by Knutson. **Motion** carried with a voice vote of 4-0-0.
- 5.) **Adjournment.**
Motion by Knudtson to adjourn at 8:29 a.m., seconded by Hackel. **Motion** carried with a voice vote of 4-0-0.

Erin Ruth, Director of Planning and Development
Village of Cottage Grove
Approved:

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.